

Table of Contents

Club Bylaws

ARTICLE I. NAME.....	2
ARTICLE II. OBJECT.....	2
ARTICLE III. TYPES OF MEMBERSHIP.....	2
ELIGIBILITY.....	2
OATH OF ALLEGIANCE.....	3
BENEFITS AND DUTIES.....	3
ARTICLE IV. DUES.....	4
ARTICLE V. MEETINGS.....	5
ARTICLE VI. OFFICERS.....	6
ARTICLE VII. DUTIES OF OFFICERS.....	7
PRESIDENT.....	7
VICE PRESIDENT.....	7
SECRETARY.....	8
TREASURER.....	8
TRUSTEES.....	9
ARTICLE VIII. DUTIES OF COMMITTEES AND CHAIRS.....	10
ARTICLE IX. SUSPENSION OR EXPULSION.....	11
ARTICLE X. RULE OF ORDER.....	13
ARTICLE XI. DISSOLUTION.....	13
ARTICLE XII. AMMENDMENTS.....	13
RECORD OF STANDING RULES.....	14

Range Rules

BASIC RULES.....	15
LOWER RANGE SPECIAL RULES.....	17
UPPER RANGE SPECIAL RULES.....	17

ARTICLE I

Name

The name of this organization shall be Grays Harbor Rifle & Pistol Club, hereinafter referred to as the Club.

ARTICLE II

Object

The object of this Club shall be the encouragement of organized rifle and pistol shooting among citizens of the United States of America resident in our community, with a view toward a better knowledge and use of firearms and improved marksmanship. It shall be our further object and purpose to forward the development of the characteristics of honesty, good fellowship, self-discipline, team play and self-reliance, all of which are essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III

Types of Membership

There shall be three (3) types of membership as follows: ACTIVE (those paying dues annually); HONORARY: This membership to be awarded to deserving members or citizens who meet membership requirements for outstanding service to the Club. VETERAN: Those members of the Armed Forces presented with a PURPLE HEART. (This is a free membership. Veterans must show military discharge papers.)

Eligibility

Any citizen of the United States, eighteen years of age or over may become a member this Club. Prospective members must bring a completed membership application to a regular or annual meeting for

the purpose of introduction, orientation, and acceptance. All applicants must have an active Concealed Carry Permit, Law Enforcement ID or be willing to submit to a background check before membership approval. Convicted felons are never allowed membership or access to the range. New members must attend one of our monthly meetings to be voted into the club, to pay their dues and receive Range Orientation. All fees and dues must be paid before a card or key is issued.

Oath of Allegiance

The following oath shall appear on all membership applications which must be signed by applicants:

I certify that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose the overthrow by force or violence of the government of the United States or any of its political subdivisions; that I have never been convicted of any felony or crime of violence; and that if admitted to membership I will fulfill the obligations of good sportsmanship and good citizenship.

Benefits and Duties

A. All members in good standing shall have the privilege of using the facilities of the Club under the regulations and directions as issued by proper authorities.

B. All members in good standing shall have the privilege of competing for positions on the various teams representing the Club in official inter or intra-club competition.

C. All members in good standing shall have the privilege of a voice and a vote in all matters pertaining to the activities and welfare of the Club except in such matters of administration as are delegated by these Bylaws or subsequently by proper action of the membership to the Executive Committee or Officers.

D. It shall be the duty of all members to conduct themselves at all times in a manner becoming to true sportsmen and good citizens; to observe the rules and regulations of the Club and the National Rifle Association pertaining to competition and safety; to assist the officers of the Club in maintaining proper order, discipline, safe conduct and fair play; and to promptly report to the Club officers any infractions of the rules by Club members or visitors which may result in danger to the persons, property, or good-repute of members or the Club, and to promptly report the unauthorized use of the range by non-members to the President or Vice-President of the Club.

E. Except as noted in Article IV paragraphs D, E and F, no member will be considered in good standing who is more than thirty days in arrears in the payment of dues or who has by proper action of the Club or the National Rifle Association be suspended from the privileges of membership.

Article IV Dues

A. The annual dues shall be payable not later than March 31 of each year. New Members from April 1 through September 30 dues will be the full amount; from October 1 through March 31 dues will be prorated as set by the Executive Committee.

B. The cost of all memberships will be set by the Executive Committee and be reviewed periodically except that the dues for an

associate membership shall be one-half of the respective spouse's dues.

C. In the event a member becomes delinquent in the payment of dues their name will be kept on the Club roster and mailing list for three months, after which except as note in paragraphs D, E, and F of this article, a new membership application must be made and the current dues paid before re-instatement may be made.

D. Any member in good standing upon written request to the Secretary will be issued a withdrawal card stamped with the Club seal. Said card will allow re-instatement upon receipt of the current dues.

E. Any member inducted into the military services shall be kept on the Club roster without further payment of dues until his first period of induction has terminated. The next year's dues must be paid to continue membership.

F. In individual hardship cases the Executive Committee may upon written request made to the Secretary extend the timeliness for payment of dues by members in good standing for a period not to exceed six months, during which they will have full privileges.

Article V Meetings

A. **ANNUAL MEETING.** The annual meeting of the Club shall be held in March of each year. If the annual meeting shall not be held at this time, it will be held within a reasonable time thereafter.

B. **REGULAR MEETING.** The regular meetings for the transaction of ordinary business shall be held each month at such time and place as fixed by the Executive Committee.

C. **SPECIAL MEETING.** Such meetings of the Club may be held at any time upon the call of the President or upon the call of the Executive Committee, or upon demand in writing to the Secretary stating the object of the proposed meeting, and signed by not less than twenty members in good standing. Notice of the time, place, and object of any special meeting shall be given all officers, trustees, and members in good standing in writing not less than seven days prior to the date fixed for holding the meeting. The place and time of such meeting shall be fixed by the Executive Committee or in their failure to do so, by the President.

D. **EXECUTIVE COMMITTEE MEETINGS.** The Executive Committee shall meet at least once a year and at any time upon written or verbal request made to the Secretary, or upon the call of the President.

E. **QUORUM.** The number of members in good standing present at any given meeting shall constitute a quorum as follows: ANNUAL MEETING - Ten; REGULAR MEETING - five; SPECIAL MEETING - two thirds of the member's present; EXECUTIVE COMMITTEE - five.

ARTICLE VI

Officers

A. The officers of this club shall be President, Vice-President, Secretary, Treasure, Junior Team Chairman, Pistol Team Chairman, Small Bore Team Chairman, Silhouette Chairman, and three Trustees, who acting together shall constitute the Executive Committee. The offices of President, Vice-President, Secretary, Treasurer (Secretary-Treasurer may be combined as one), and the three Trustees will be

elected by majority vote by secret ballot of the members in good standing present at the annual meeting. The Pistol Team Chairman will be selected by and from the members participating on this team. The Silhouette Chairman will be selected from and by the Chairman of the individual silhouette categories. Chairman of the Junior Team and individual silhouette Chairmen will be on a volunteer basis.

B. Nominations of officers elected by majority vote will begin at the January meeting and continue thru the annual meeting with the election being held at the close of nominations. The new officers will be sworn in at the beginning of the regular meeting in March and will immediately begin their term of office.

C. All officers elected by majority vote will hold office for one year with the exception of Trustees who will have a three-year term with one Trustee being elected each year on a rotating basis.

D. In the event there are no accepted nominations of an office, the Executive Committee will seek a member to fill the vacancy. The same will apply to mid-term vacancies.

E. All applicants for the position of Treasurer will show knowledge of bookkeeping and accounting or be willing to be trained.

ARTICLE VII

Duties of Officers

A. **PRESIDENT.** The President shall preside at all meetings of the Club and of the Executive Committee; shall be a member ex-officio of all regular and special committees; will write at least one article for the Club newsletter per year; will administer the oath of office; and will perform all other such duties as usually pertain to this office.

B. **VICE-PRESIDENT.** The Vice-President shall perform the duties of the President in his absence or at his request; will write at least one article per year for the Club newsletter; and will perform all such other duties as usually pertain to this office.

C. **SECRETARY.** The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required by the National Rifle Association and Director of Civilian Marksmanship; notify all members of regular, special, and annual meetings, as required in Article V; keep a true and accurate record of all meetings of the Club; have the custody of the books of record and papers of the Club, except the Treasurer's books of account. All applications for membership will be made to the Secretary who will keep an accurate roster of the membership including date of acceptance, name, phone number, address, age, type of membership, and the dates and amounts of all dues and fees paid. Publish the club newsletter including dates, times and places of all events, and give notice at least two months in advance of and after the due date for dues. The Secretary shall have charge of the club seal which will be stamped on all membership cards and withdrawal cards; will keep an accurate account of any and all assets of the club that may be held by individual members; shall see that each and every member of this club receives a letter of introduction, which shall be drafted by the Executive Committee, and a copy of these by-laws.

D. **TREASURER.** The Treasurer shall have charge of all funds of the Club and place the same in such bank or banks approved by the Executive Committee. Such funds may be withdrawn by check only. All financial accounts will require two signatures, one of which shall be the Treasurer and the other that of the President, Vice-President, or one of the Trustees, and shall be the only authorized signatures. Funds shall be withdrawn only for payment of the bills authorized by the Executive

Committee, except that the President or Vice-President may authorize the drawing of checks for the purpose of range and equipment repair or replacement, not to exceed two hundred dollars. The Executive Committee must approve all expenditures in excess of two hundred dollars except that the Treasurer is authorized to draw checks for payment of N.R.A per-capita taxes, real estate taxes and insurance premiums. The Treasurer shall keep a true and accurate account of all transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the Club at the annual meeting and a summary statement of checking, savings, escrow, and any other accounts at each regular meeting. The Treasurer shall pay all bills and receipts for payment of same including a list of the members who have paid their dues; will be responsible for the disbursement and collection of range and clubhouse keys;

E. The Recording Secretary and Treasurer combined or together shall be responsible for the filing of any documents, forms, or other papers as required or requested by any governmental or another agency as needed.

F. **TRUSTEE(S)**. It shall be the duty of the Trustee(s) to function as directors of the Club's finances and physical assets. They shall be concerned with the long term activities, purposes, and aims of the Club. They shall review the Treasurer's books once a year. Prior to or upon the retirement, termination, the appointment of, and or the election of a new Treasurer, it will be the Trustee(s) obligation in full quorum to review the condition of the Club's financial status and physical assets. Above said review will be recorded and minutes of that meeting shall be presented and approved by the membership at the next regular meeting.

ARTICLE VIII
Duties of Committees and Chairs

A. **EXECUTIVE COMMITTEE.** The Executive Committee shall have general supervision and control of all Club activities. They will establish and maintain a ground rules book that will govern all activities as needed and shall be written with the best interests of the Club in mind and heart. Rules may be proposed and voted on at regular, special, or annual meetings by any member, committee, or chair, but will be subject to approval of the Executive Committee. The Executive Committee shall draft a letter of introduction and welcome to be presented every new member by the Secretary.

B. **JUNIOR TEAM CHAIR.** The Junior Team Chair shall be responsible for the equipment, instruction, and supervision of the junior team and may appoint a co-chair as needed.

C. **PISTOL TEAM CHAIR.** The Pistol Team Chair shall be responsible for the procurement and scoring of targets, will act as range officer at official pistol team matches, and may appoint a co-chair as needed.

D. **SMALL BORE TEAM CHAIR.** The Small Bore Team Chair will be responsible for the procurement and scoring of targets, will act as range officer at official Small Bore Team competitions, and may appoint a co-chair as needed.

E. **SILHOUETTE CHAIR.** The Silhouette Chair will act as the representative of all the various individual silhouette chairs at Executive Committee meetings.

F. **INDIVIDUAL SILHOUETTE CHAIR.** Big bore rifle and or pistol; small bore rifle and or pistol; black powder rifle or pistol, and any others as needed. These chairs will act as range officers at their respective

shoots; will be responsible for setting a calendar of events which should be done in January of each year; will be responsible for advertisement of shoots; and will establish the rules for and maintain equipment for silhouette shoots.

G. All Team and Silhouette Chairs will report the dates, times, places, and outcomes of shoots to the Secretary and will deliver all monies collected to the Treasurer.

H. OATH OF OFFICERS AND CHAIR. The following oath is to be administered by the President prior to the filling of any office or chair position:

I (name) swear to uphold the covenants of these Bylaws and to fulfill to the best of my ability the duties of the position I am undertaking.

ARTICLE IX

Suspension or Expulsion

A. Any officer may be removed by a two-thirds affirmative vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days' notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such meeting the officer shall be given a full hearing on the written charges. No additional charges may be presented or considered at this meeting without the expressed consent of the accused.

B. Any member may be suspended or expelled from the Club for any cause deemed sufficient by the Executive Committee by a two-thirds affirmative vote of the members of the Executive Committee present at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days' notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Executive Committee at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing on the written charges. No new charges may be introduced or heard at this meeting without the expressed consent of the accused.

C. Any member suspended or expelled by the Executive Committee may appeal to the full membership of the Club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the Club for the purpose of acting on the appeal. The Secretary shall give at least fifteen days' notice in writing to all members of the Club in good standing. Such notice shall include the date, time, place, and reasons for such special meeting. At the meeting of the full Club the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by secret ballot of the members in good standing present and a two-thirds vote shall be required to reverse the action of the Executive Committee.

D. All testimony at hearings on charges against officers or members shall be under oath. The President or other presiding officers will swear the witnesses who give verbal testimony. Affidavits or depositions

sworn before a Notary Public or other officer authorized by law to give oaths in court proceedings shall be acceptable as evidence.

E. Any officer or member of the Club who has been suspended or expelled by the Executive Committee or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this Club immediately upon receipt of official notice by the Secretary of the National Rifle Association of America.

ARTICLE X

Rule of Order

All meetings of the Club and of the Executive Committee shall be conducted in accordance with Robert's Rules of Order as condensed and approved by the National Rifle Association of America.

ARTICLE XI

Dissolution

In the event the Club is dissolved all of its assets are to be transferred to the National Rifle Association which will hold them in trust for five years allowing time for reformation of the Club. After five years from the date of transfer the National Rifle Association may use or dispose of the Club assets as seen fit.

ARTICLE XII

Amendments

Amendments to these Bylaws may be introduced by any member in good standing at any regular or special meeting called for the purpose. Proposed amendments may be submitted to the National Rifle

Association for approval. After submission to the National Rifle Association amendments will be posted at the clubhouse and notice of such amendments will be published in the Club newsletter which must be postmarked at least seven days prior to voting on the proposed amendments.

RECORD OF STANDING RULES

When a quorum session passes a motion that binds the organization to long-term or sustaining action, it constitutes a standing rule. Standing rules do not have the force of a by-law and can be rescinded by a subsequent quorum action. Unless rescinded, the club is obligated to abide by them.

Rule 2001-001 (10/16/01) The Treasurer was given authority to pay recurring bills without membership approval and approved by the membership. RGD

Rule 2012-002 (07/17/12) The maintenance of the grounds, upper and lower ranges will take priority over range use. Members that are present at the range when the grounds keeper shows up to perform such tasks will be asked to leave until the work is finished.

Grays Harbor Rifle and Pistol Club Range Rules

A) Basic Rules

1. The lower range is open 7 days a week, 24 hours a day. The upper range is open dawn to dusk.
2. The range does not have garbage service. If you pack it in, you pack it out. Paper targets may be put in the stove and burned. Please do not leave them for others to attend to.
3. Upon arrival at the range, be aware that **active shooting may commence at any time**. **NEVER** cross the firing line until you have confirmed with everyone present that the range is now **OPEN**.
4. Ear and Eye protection are strongly suggested on all ranges.
5. **NEVER** allow the muzzle of your gun to point at **ANYONE!** **Keep your finger off the trigger** until you are on target and ready to shoot.
6. Firearms are to be kept **unloaded**, with magazines removed and breeches (actions) open except when firing on the firing line. All firearms should be cleared with breeches (actions) open while club members are placing or removing targets on the range, unless firearms are holstered or cased.
7. **All rifles will be cleared and placed muzzle up in rifle racks** while personnel are down range placing or checking targets.
8. Cowboy shooting (quick draw) is only allowed outside and with only one shooter on the firing line at a time.

9. **EVERY ATTEMPT MUST BE MADE TO ENSURE A BULLET DOES NOT LEAVE THE RANGE.** Any member or guest of a member violating the indiscriminate shooting rule will result in the member losing their membership for life, as well as reckless endangerment charges being filed in civil court. **Members are responsible for their guests.**
10. Shooting is restricted to target boards only. Shooting above or below target boards is forbidden.
11. Shooting building structures, target posts, glass or any other type of garbage is strictly forbidden. This will be classified as "Indiscriminate Shooting" and "Vandalism."
12. The use of magnum handgun loads, full metal jacket (FMJ), 17 Caliber or armor piercing ammunition, and shotguns or center-fire rifles is prohibited on the Indoor Range. These may be used while shooting from the indoor stations towards the outside pistol targets. Allowed Ammunition indoors includes lead, jacketed hollow point (JHP), plated (TMJ) ammo, 22 caliber rifle and pistol 9mm to 45 caliber.
13. New guns must be sighted in outside only.
14. Your membership allows your spouse and unmarried children who reside with you to use the range when accompanied by you. Occasional use by others accompanied by you is allowed. **You may not at any time loan your range access key to anyone, including relatives.**
15. **Shooting under the influence of alcohol and drugs is strictly forbidden,** neither alcohol nor drugs are permitted within the facility. Violation of this rule will be considered criminal reckless

endangerment resulting in loss of membership and possible criminal charges.

B) LOWER RANGE SPECIAL RULES *All standard rules apply including;*

1. The first shooters at the indoor range will determine the shooting tactic.
2. Shooting closer than 25 feet to the indoor backstop increases the risk of injury due to potential ricochets. Do so at your own risk.
3. You may shoot indoors OR shoot out through the windows, not at the same time. Shooting windows must remain closed anytime shooters are on the outside slab.
4. Side shooting windows cannot be used while shooters are on the outside slab.
5. Target posting and retrieval will be done on a timely manner with no technique discussions down range.
6. During a cease fire, all rifles will be unloaded and removed from the firing line and placed in appropriate racks. Handgun shooters must place their unloaded firearms on the bench with breeches (actions) open, magazines removed and may not touch them until EVERYONE is back from down range.

C) UPPER RANGE SPECIAL RULES *All standard rules apply including;*

1. During a cease fire, all rifles will be unloaded and removed from the firing line and placed in appropriate racks. Handgun shooters must place their unloaded firearms on the bench with breeches (actions) open, magazines removed and may not touch them until EVERYONE is back from down range.
2. Anyone posting or retrieving targets from upper range are requested to wear hunter orange. Yours or ours. The

responsibility is up to you only. Must show a minimum of 400 sq inches above the waste. Range supplied vests will be returned to hangers immediately after use.

3. Letting your rifle cool longer than two (2) minutes will be considered a cease fire and cease fire rules will be applied if target posting is requested.

****Please note; Violation of range rules may result in expulsion from the club!!****

**If you observe a member violating any of these rules, DO NOT CONFRONT THEM!
Take down their license number and report them to a member of the board
immediately.**